

PEMBROKESHIRE TRIATHLON CLUB

Minutes of Committee Meeting

7.30pm Wednesday 26th January 2011

1) Present: Dave Astins, Richard Brown, Val Brown, Julia Hill, Alex Ilyat, Nicola Mills, Peter Munn (Chair) Richard Thompson, Karen Munn, Gary Nicholas, P.C.C. (first part of meeting)

Apologies: Jim Buck, Ian Cooper

2) Minutes of Last Meeting

Minutes were accepted as an accurate record.

3) Matters Arising discussed under each Agenda item.

4) Pembrokeshire Leisure Centre Events

Gary Nicholas attended the meeting representing Pembrokeshire County Council.

Committee members agreed to assist GM with organising a number of Tri a Tri as follows:

29th May – Fishguard

24th July – Crymych

21st August – Tenby

18th September – Haverfordwest

Gary reported that P.C.C.'s objective is to promote utilisation of Leisure Centres and encourage exercise and sport throughout Pembrokeshire. PTC to provide support to the P.C.C hosted events, particularly with the risk assessment and draw on previous experience of these events. GN to arrange for PTC to receive promotion through all events and leisure centres with the club logo's on all event promotional material. Similarly VB to consider and incorporate the P.C.C. logo on the website linked with the events. GN informed that Jane Richards is the P.C.C. representative regarding co-ordination of all the events and he will ask her to made contact with RB. PTC agreed to provide an Introduction to Triathlon at each venue prior to the events. P.C.C. will be covered by their insurance as the host of the events. PM to check with James Taylor, BTF, to see if there are any implications regarding P.T.C assisting with these events. P.C.C. are eager to promote the Junior section and GN requested RT notify him of any areas where he could assist, particularly with use of facilities and training/coaching. RT to inform GN or the dates for the Junior events (Aquathlon and Triathlon held in Pembroke) as soon as confirmed. GN will include the dates for the Junior Section events on the poster which P.C.C. are designing. RT stated that Welsh Triathlon Association (WTA) are currently considering the Aquathlon to be included in the WTA series. Paul Downey has provided one coached swim session to date which was met with great enthusiasm and large attendance by PTC members. Paul has currently agreed to provide one coached swim session monthly, however GN will investigate increasing this to 2 sessions monthly. GN stated that he was currently in negotiations with SwimWales who may be sponsoring an underwater camera, which would be extremely useful. He will also investigate funding a gantry and boxes and equipment for events. PTC currently have a container on the STP school site, however this is in a bad state of repair and will need to be replaced over the next year or so. With this in mind, storage will need to be considered over the long term.

5) Secretary – Report by Karen Munn

Karen thanked Alex for his assistance with the club e-mail system, hopefully all problems now resolved. A number of new members had joined since the last meeting and the membership now

stood at 98 members (62 male & 36 female). Discussion took place regarding the membership year, which was changed to link in with BTA. Dave informed this had now changed to a rolling year, which runs 12 months from initial membership. It was agreed that the club will retain the current period for all members, commencing from 1st April for 12 months at a fee of \$12. This fee reduces to \$6 for members joining after 1st October. It was agreed that **new members** joining from 1st January, will complete the Membership Form for the year commencing 1st April and pay £12, which will provide them with free membership for the months preceding 1st April in addition to the 12 months membership. To be fair to all members who had recently paid £6 this new arrangement will commence from January 2012.

Junior attendance at training sessions was discussed and it was agreed that it was at the discretion of the coach at the session. If however any problems occur with too many numbers then this will need to be re-assessed. Junior members must be members of the club, having completed the membership form with parental approval. RB took the opportunity to highlight that the BTF Junior membership included members aged up to the age of 20, whereas PTC age for Juniors was currently up to 18years. It was agreed to change to the BTF membership, so Juniors were entitled to concessionary member rates paying £1 up until the age of 20. KM will update the Handbook accordingly, highlighting any areas requiring discussion at the next committee meeting.

6) Training Co-ordinator Update – Report by Dave Astins – Please refer to Attachment

- Val, Richard, Ellie and Alex confirmed they were happy to continue on the coaching rota as 2010.
- Peter to book the track in line with the pool bookings.
- Dave to explore alternative track session, although due to existing swimming, bike and run sessions not many slots left.

7) Treasurer Report – Report by Nicola Mills – Please refer to Attachment.

Period 1 Oct 2010 to 31 Jan 2011

Income	2369.31
Expenses	<u>2796.47</u>
Expenditure over income	<u>427.16</u>

Bank Balance at 31 Jan 11 5317.84

8) Events Officer Report – Verbal Report by Alex Ilyat

Entries for events will be on-line shortly. Alex was going to forward Dates to Active. Promotion and press release planned. Discussion took place regarding who was responsible for writing the press release and publicity. It was agreed that **RB will provide the event information to JH, copying to GN for P.C.C. then JH could write up and circulate the material, linking in with VB for website. PM to contact Gordon Thomas from Western Telegraph.**

AI to contact Event Sponsors as soon as possible to confirm for publicity material. AI confirmed that Cotswold are providing gels and vouchers for Duathlon. AI to confirm exact details and extent of Triexercise sponsorship. Publicity and promotion is priority.

9) Pembrokeshire Coast Triathlon – Verbal Report by Alex Ilyat

Event arranged for 2nd July. Arrangements the same as previous year, as agreed at AGM. Marshalls required. Sponsors to be confirmed. Promotion required.

10) Junior Section Report – Verbal Report by Richard Thompson

Two events planned, Aquathlon and Triathlon to be held in Pembroke, dates yet to be arranged (refer above to Pembrokeshire Leisure Centre Events section). RT reported that he was trying to keep costs to a minimum with entry to the events being £1. T-shirts will be replaced with medals this year. Sponsorship to be established, AI to contact Dragon to confirm if they are sponsoring, prior to considering contacting the powerstation. NM to notify AI of contact name for powerstation.

11) Interclub's Championships – Darren Evans

DE reported that the Interclub results have been updated since May, to be circulated to all PTC members. The Harriers have a query on the results so DE is looking into this. Each club is contributing £40 for trophies. Only two events outstanding this year but DE will publicise on the Forum and e-mail Val for the website to try to get more people representing the club. **Action DE**

12) Communications - Verbal Report by Val Brown

VB has updated the Calendar on the website however no dates for Interclubs. **PM to discuss with DE.** No date could be found for Brecon, DA to contact Noelwyn for the date and e-mail VB. **JH to contact the Western Telegraph with information on event. Need promotion. DA to e-mail JH bilingual posters. JH to pass posters to Gary for circulation.**
VB needs to enter Club Championship dates on website – IC or AI to e-mail VB

13) Club Kit

Large amount of funding tied up with kit so needs promotion. **PM to get prices from DE and e-mail coaches.**

14) Social Events.

Ireland trip planned for 18th June.

15) Any Other Business

There was no other business.

Date of Next Meeting

7.30pm Wednesday 6th April – Green Room, Haverfordwest Leisure Centre.